



OSHA INSPECTION QUESTIONNAIRE



*“Confidential Attorney Work Product - Made in Anticipation of Litigation.”
(Also, include this phrase at the top of any notes taken.)*

1. Jobsite: _____ Job #: _____

Date of Inspection: _____ Time: _____

Name of Compliance Officer: _____

Office Address of Compliance Officer: _____

Your Name: _____

2. Opening Conference: Date: _____ Time: _____

Persons in attendance and company affiliation:

1) _____

2) _____

3) _____

4) _____

3. Did you attempt to contact the Safety Director? Yes _____ No _____

What was the result? _____

4. Did the Compliance Officer have a search warrant? Yes _____ No _____

Was the inspection based on an employee complaint? Yes _____ No _____

If yes, what was the complaint relating to? _____

5. How long did the inspection take? _____

6. Were there any photographs, videos, or samples taken? (Monitoring of air/noise or other substance) Yes _____ No _____

Details: _____

7. Were you advised of any apparent violations? Yes _____ No _____

8. Did the Compliance Officer state that a citation would be issued. Yes _____ No _____

9. List the specific standard number(s) that was stated by the Compliance Officer:

1) _____

2) _____

3) _____

4) _____

10. Other problems that were noticed by you but not by the Compliance Officer:

1) _____

2) _____

3) _____

4) _____

11. Your general comments about the inspection and the Compliance Officer: _____

12. Closing Conference Date: _____ Time: _____

Persons in attendance and company affiliation:

1) _____

2) _____

3) _____